

## RECORD OF PROCEEDINGS

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### MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUB-DISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD SEPTEMBER 30, 2020

The special meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Subdistrict was held on September 30, 2020 at 2:00 pm. The meeting was in the Community Room at the West Metro Fire House #15 located at 6220 N Roxborough Park Road, Littleton, CO 80125. Notice of the meeting was duly posted at the District's Administrative Offices and on the District's website, as required by State law.

**ATTENDANCE:** Directors: Keith Lehmann, President  
Ken Maas, Vice President  
Phil Scott, Treasurer  
Dave Bane, Secretary  
Christine Thomas, Asst Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC  
Ted Snailum, TWS Financial

RWSD Employees: Barbara Biggs  
Mike Marcum

**CALL TO ORDER:** The meeting was called to order at 2:00a.m. by Director Lehmann. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose and no public comment.

The Purpose of the Special Meeting was to discuss the District's 2020 Master Plan. The meeting was for information purposes only and no action was taken.

**AJOURN:** Upon a motion by Director Bane, second by Director Thomas and unanimous vote, the meeting was adjourned at 4:45 pm

Respectfully Submitted,

  
Secretary for the Meeting