

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUBDISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD January 15, 2014

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, January 15, 2014 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District. Because there was no Plum Valley Heights Subdistrict business to be conducted at this meeting notices of cancelling the meeting for Plum Valley Heights Subdistrict were posted in three locations within the boundaries of the Subdistrict as required by State law.

Attendance:

Directors:	Dave Bane John Dillon Dave Thomas Dave Heldt Tim Moore
Consultants:	Bill Goetz, TST Infrastructure, LLC Alan Pogue, Esq. Icenogle, Seaver, Pogue Ted Snailum, TWS Financial
RWSD Employees:	Larry Moore Mike Marcum Vickie Nolen Cindy Taylor Joanne Cleveland
Guests:	Jack McCormick, PVH resident Tim Murrell, Douglas County Esty Atlas, Hughes and Stuart

Call to Order: The meeting was called to order by Dave Bane, President of the Board. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

PUBLIC COMMENT:

There was no public comment.

Amend Agenda: The Board upon a motion by Director Thomas, second by Director Heldt, and a unanimous vote agreed to amend the agenda to add an Executive Session under the Board Actions Items.

CONSENT AGENDA: Upon a motion by Director Thomas and second by Director Heldt, the Board approved the Consent Agenda, which consisted of:

1. Ratify Payroll for November 30, 2013, December 15, 2013, December 31, 2013 and January 15, 2014
2. Approve Payment of Claims- checks #54738-54747
3. Ratify Payments since November 20, 2013 -- checks #54627-54737
4. Approve Minutes of the November 20, 2013 Regular Meeting

Douglas County Water Resources: Tim Murrell representing Douglas County gave the Board an update regarding the Counties efforts in obtaining a water supply from Aurora Water. Mr. Murrell also updated the Board about the possibilities involved in RWSD and Douglas County collaborating on treating water for other existing communities in Northwest Douglas County. Mr. Murrell also gave the Board Members a letter requesting RWSD reserve its excess treatment capacity for these existing

residents and businesses in northwestern Douglas County. Jack McCormick also addressed the Board regarding the key individuals representing these communities in northwestern Douglas County and their desire to work with Roxborough Water and Sanitation District in obtaining a permanent water solution.

GENERAL MANAGER'S REPORT:

Sterling Ranch/DWSD (D/SR): Mr. Moore informed the Board that he has met with D/SR and they have executed a revised extension IGA for the WWTP. Mr. Moore also informed the Board that he had a meeting with Mary Kay Provaznik and Jim Yates regarding the water treatment at Roxborough's Water Treatment Plant that is being designed. The proposed revised term sheet will be discussed in executive session.

Rate Work Session: Mr. Moore informed the Board that we need to set a date for the rate work session. There is new legislation regarding notice requirements for our customers therefore we will consider having a rate session in March to allow for the notice requirements. A meeting will be scheduled under Board Action Items.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Mr. Goetz discussed the rainfall/water treatment report.

FINANCIAL: Mr. Snailum presented the November 2013 and December 2013 Financial Statements to the Board. Upon a motion by Director Thomas, second by Director Dillon and unanimous vote the Board accepted the November 2013 and December 2013 Financial Statements.

ADMINISTRATIVE:

Monthly Customer Summary: Ms. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$62,980.11.

ACTION ITEMS:

EXECUTIVE SESSION: The board was advised that due to the need to discuss matters subject to negotiation with Dominion Water and Sanitation District and the design of RWSD's new water treatment facility and Dominion Water and Sanitation District's capacity in the new plant, it was appropriate, upon compliance with the requisite statutory procedures, to convene an Executive Session. The Directors, by motion duly made and seconded, and approved by greater than two-thirds of the Directors present:

RESOLVED by a unanimous vote to convene an Executive Session, pursuant to Section 24-6-402(4)(e), C.R.S., for the purposes of discussing matters subject to negotiations with Dominion Water and Sanitation District and the design of RWSD's new water treatment facility and Dominion Water and Sanitation District's capacity in the new plant.

Director Bane reported, "It is January 15, 2014 and the time is 9:40 a.m. For the record, I am the presiding officer, Dave Bane. As required by the Open Meetings Law, the Executive Session is being recorded.

Present at this Executive Session were the following persons:

Dave Bane, President
Dave Thomas, Vice-President
John Dillon, Assistant Secretary
Tim Moore, Assistant Secretary
Dave Heldt, Assistant Secretary
Larry Moore, RWSD
Alan Pogue, Esq.
Bill Goetz, TST Infrastructure

Ted Snailum, TWS Financial

This is an executive session for the following purposes:

For the purpose of discussing matters subject to negotiations with Dominion Water and Sanitation District and the design of RWSD's new water treatment facility and Dominion Water and Sanitation District's capacity in the new plant, pursuant to Section 24-6-402(4)(e), C.R.S.

Director Bane cautioned each participant to confine all discussions to the stated purposes of the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the session and make an objection. The purpose of the Executive Session was to discuss matters subject to negotiations with Dominion Water and Sanitation District and the design of RWSD's new water treatment facility and Dominion Water and Sanitation District's capacity in the new plant. The time is now 11:10 a.m. and the executive session has been concluded. The participants in the executive session were:

Dave Bane, President
Dave Thomas, Vice-President
John Dillon, Assistant Secretary
Tim Moore, Assistant Secretary
Dave Heldt, Assistant Secretary
Larry Moore, RWSD (left at 10:40 a.m.)
Alan Pogue, Esq.
Bill Goetz, TST Infrastructure
Ted Snailum, TWS Financial

Director Bane stated "For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the Executive Session occurred during the Executive Session or that any improper action occurred during the Executive Session in Violation of the Open Meetings Law, I would ask that you state your concerns for the record."

None were stated.

Rate Work Session: The Board upon a motion from Director Heldt, second from Director Dillon and unanimous vote agreed to incorporate the rate work session during the regular board meeting scheduled for March 19, 2014. Notices will be posted to reflect this rate work session in compliance with the new legislation.

ADJOURN: Being no further business, a motion was made by Director Thomas and seconded by Director Heldt to adjourn the meeting at 11:25 a.m. The motion passed.

Respectfully Submitted,


Secretary for the Meeting