**The Roxborough Water & Sanitation District and Plum Valley Heights Subdistrict of the Roxborough Water & Sanitation District Regular Board meeting will be held in the Community Room at the West Metro Fire Station #15 located at 6222 N Roxborough Park Rd, Littleton, CO 80125**

This meeting can also be accessed via video conference at **ZOOM Meeting ID 874 5981 8759**

**Password: 694389**

Date: Wednesday, March 15, 2023

Time 8:00 am

**Board of Directors Term Expiration**

Dave Bane, President 5/2023

Ken Maas, Vice President 5/2023

Keith Lehman, Secretary 5/2025

Christine Thomas, Treasurer 5/2025

John Kim, Assistant Secretary 5/2025

1. Call to Order as the Roxborough Water And Sanitation District (RWSD) Board of Directors regular meeting.
2. Declaration of Quorum/Disclosure of Conflicts of Interest
3. Public Comment on items not on Agenda
4. Public Hearing on 2023 Rates
5. Rates Presentation
6. Public Comments and Questions

**CONVENE AS THE BOARD OF THE PLUM VALLEY HEIGHTS (PVH) SUBDISTRICT OF THE RWSD**

1. Consent Agenda
   1. Approve the Minutes of the Regular Meeting of the PVH Subdistrict which are contained in and part of the Minutes of the Roxborough Water & Sanitation District Minutes for the Regular Meeting on February 15, 2023.
2. Staff Reports
   1. General Manager’s Report
   2. Financial Reports
3. **Board Action Items**
   1. Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Rates and Charges

**ADJOURN AS THE PVH SUBDISTRICT OF RWSD AND CONVENE AS THE RWSD BOARD**

1. Consent Agenda
   1. Approve the Minutes of the Regular Meeting of the RWSD Board on February 15, 2023.
   2. Ratify Payrolls for February 28 and March 15
   3. Ratify Payments since February 15, 2023: Checks – 102334-102353, 102355-102363, 102365-102369, 102372-102373, 102376-102381, 102834, 102387-102390, 102393
   4. Approve Payments of Claims: Checks – 102333, 102354, 102364, 102370-102371, 102374-102375, 102382-102383, 102385- 102386, 102391-102392, 102394-102399
   5. Approve Change Order #4 for the WTP HSP Service DWSD in the amount of $0.00 and 133 days to substantial completion and 169 days to final completion
   6. Approve Change Order #A.4 for the WTP HSP Serving DWSD in the amount of $0.00 and 82 days
   7. Approve Pay App #13 for the WTP HSP Serving DWSD in the amount of $121,689.80
   8. Approve Pay App #5 for the Pump 201 Addition to Roxborough Lift Station in the amount of $8,183.10
   9. Approve Pay App #10 for the Rampart Range Road Transmission Main Replacement Project in the amount of $77,239.86
2. Staff Reports

a. General Manager’s Report

b Legal Counsel Report

c. Operation Director’s Report

1. Engineering Report/Water Use Graphs
2. Financial Report
3. **Board Action Items:**
   1. Consideration of Resolution No. 23-03-01 Approving and Adopting Changes to the District’s Water and Wastewater Service Rates and Charges
   2. First Amendment to the Purchase and Sale Agreement with the Town of Castle Rock

c. Rampart Range Road Transmission Main Replacement Project Change Order #6 adding $49,866.11

1. **Executive Session**

Executive session pursuant to Section 24-6-402(4)(b), C.R.S. to receive legal advice from general counsel related to operation of the District’s water system and water supply.

1. **Adjourn**