

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD July 18, 2012

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, July 18, 2012 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

**Attendance:** Directors: Dave Bane  
Tim Moore  
Dave Thomas  
Dave Heldt  
Consultants: Ted Snailum, TWS Financial, Inc.  
Alan Pogue, Esq. Icenogle, Seaver, Pogue  
Bill Goetz, TST Infrastructure, LLC  
RWSD Employees: Larry Moore  
Cindy Taylor  
Mike Marcum  
Joanne Cleveland  
Guests: Joe Lorr, Resident  
Larry Galvin, Residents  
Auditors: Jason Adams, Poysti and Adams  
James Raye, Poysti and Adams

**Call to Order:** The meeting was called to order by Dave Bane, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

**Absent:** There was a motion by Dave Thomas and a second by Tim Moore and vote to approve an excused absence for John Dillon.

**PUBLIC COMMENT:**  
There was no public comment.

**CONSENT AGENDA:** Upon a motion by Director Thomas and second by Director Heldt, the Board approved the Consent Agenda, which consisted of:

1. Ratify Payroll for June 30, 2012 and July 15, 2012
2. Approve Payment of Claims- checks #53600-53618
3. Ratify Payments since June 20, 2012 – checks #53581-53599
4. Approve Minutes of the June 20, 2012 Regular Meeting

### GENERAL MANAGER'S REPORT:

**Chatfield Reallocation:** Mr. Moore reported that the public meetings were held and that Dave Thomas attended one of these three meetings. Director Thomas provided a report of the meeting. Director Bane gave a report on his research of the opposing views. The Board discussed in detail the pros and cons of the Reallocation Project. Mr. Moore recommended that RWSD support the project. Upon a motion from Dave Heldt and a second from Dave Thomas, support of the Chatfield Reallocation Project was approved. Alan Pogue will prepare the appropriate resolution to be executed at the Special Board meeting to be held on August 1, 2012.

**Arrowhead/RoxVillage:** Mr. Moore reported that letters were sent to each entity and that we have not heard back from Arrowhead. Mr. Moore attended the Roxborough Village Metro Districts' Board meeting on 7/17/12 and reported that the RVMD discussed the proposed amended agreement and had a few questions. RVMD requested they be able to receive water upon request and not be second to Arrowhead. The District will review the delivery method to see if we can accommodate RVMD's request. RVMD will not execute the agreement until we know the amount of water Arrowhead will be acquiring as the exhibits will be based on the amounts each entity takes.

**Sterling Ranch/Dominion:** Mr. Moore reported that Aurora City Council agreed to allow Dominion/Sterling Ranch to transport their 230 acre feet of water through the RWSD system as well as provide D/SR with an additional 570 acre feet of water on a temporary basis for a total of 800 acre feet. Mr. Moore then reported on his meeting with Mary Kay Provasnik from Dominion. Dominion has indicated they are prepared to develop framework for an IGA to do a joint water treatment plant. The Board also gave staff the direction to review Systems Development Charges and service charges which would be specific for Dominion but must keep the number one goal of putting RWSD in an improved financial position.

**Emergency Interconnect with Denver Water:** Mr. Moore and Mr. Goetz presented the Board with a draft of the agreement with Denver Water for the Emergency Interconnect. Upon a motion by Dave Heldt and a second by Dave Thomas, the Board approved the IGA between Denver Water and the District. The motion included that Alan Pogue, legal counsel and Bill Goetz, engineering, provide final review and Larry Moore be authorized to execute the IGA on behalf of the District. The motion passed unanimously.

**LEGAL ISSUES:** Alan Pogue gave the status report to the Board

**OPERATIONS:** Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

**ENGINEERING:** Mr. Goetz presented the engineering status report

**FINANCIAL:** Mr. Snailum presented the June 2012 Financial Statement to the Board. Upon a motion by Director Thomas, second by Director Moore and unanimous vote the Board accepted the June 2012 Financial Statement.

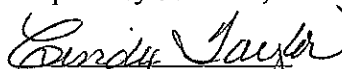
**ADMINISTRATIVE:**

**Monthly Customer Summary:** Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$54905.11. Mrs. Taylor also requested the Board approve a change in fines on the RWSD Watering Violations. The requested change would be as follows: The first violation is no charge, the second is \$50, the third is \$100 and the 4<sup>th</sup> is \$200 plus a shut off until all fees are paid in full, with an additional \$100 turn off/turn on fee. Dave Thomas made a motion to approve the new fines and Dave Heldt seconded. The motion passed unanimously.

**2011 Audit:** The Board was presented a final 2011 Audit. Jason Adams and James Raye of Poysti and Adams were in attendance and discussed and presented the audit for final approval. Dave Thomas made a motion to approve the 2011 Audit and Dave Heldt seconded. The motion passed unanimously. Poysti and Adams will file the 2011 Audit with the Division of Local Government on behalf of the District.

**ADJOURN:** Being no further business, a motion was made by Dave Thomas and seconded by Dave Heldt to adjourn the meeting at 10:32 a.m. The motion passed.

Respectfully Submitted,

  
Secretary for the Meeting