

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD MARCH 21, 2012

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, March 21, 2012 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

Attendance:

Phil Scott, Director	John Dillon, Director
Tim Moore, Director	Dave Thomas, Director (by phone)
Dave Bane, Director	Ted Snailum, TWS Financial, Inc.
Larry Moore, RWSD	Alan Pogue, Esq.
Vickie Nolen, RWSD	Bill Goetz, RWSD
Cindy Taylor, RWSD	Mike Marcum, RWSD
Joanne Cleveland, RWSD	Herb Livingston, Resident

Call to Order: The meeting was called to order by Phil Scott, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

PUBLIC COMMENT:

There was no public comment.

CONSENT AGENDA: Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the February 15, 2012 Regular Meeting
2. Ratify Payroll for February 29, 2012 and March 15, 2012
3. Approve Payment of Claims- checks #53410-53422
4. Ratify Payments since February 15, 2012 – checks #53374-53409
5. Approve Pay App #1 for Hydraulic Surge Relief Project

REGULAR AGENDA:

GENERAL MANAGER'S REPORT:

Aurora: Mr. Moore informed the Board that there is nothing new to report.

Chatfield Reallocation: Mr. Moore informed the Board that there is nothing new to report other than the ESI is not expected to be released for public review until May/June.

Meadow Ditch Water: Mr. Moore informed the Board that we received another offer via a letter of intent from VIDLER. The Board will discuss and make a recommendation during the Board Action portion of the meeting.

Sterling Ranch/Dominion: Mr. Moore informed the Board he continues to meet with the Sterling Ranch/Dominion people regarding various options to develop a plan that would benefit both RWSD and possibly Sterling Ranch/Dominion on the building of a new water treatment plant. At this point we are working on a schematic which will depict the proposed water delivery system for Sterling Ranch as we understand it. After Sterling Ranch has an opportunity to review the schematic RWSD will then propose to Sterling Ranch our concept of how RWSD can provide service to them.

Fairbanks/Morse: Larry Moore and Bill Goetz updated the Board with regard to the pump that was delivered to the Fairbanks factory in Kansas City. The Fairbanks people have redesigned the impeller and feel it was successful so we will install the pump with the modified impeller. However, upon receiving the pump and motor back to our lift station, the motor appears to have been damaged in transit and has been sent to Denver Motor to evaluation and repairs if necessary.

LEGAL ISSUES: Alan Pogue gave the status report to the Board

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Mr. Goetz presented the engineering status report.

FINANCIAL: Mr. Snailum presented the February 2012 Financial Statement to the Board. Upon a motion, second and unanimous vote the Board accepted the January Financial Statement.

ADMINISTRATIVE:

Monthly Customer Summary: Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$53,180.11.

BOARD ACTION ITEMS/UPDATES:

West Metro Lease: Larry Moore talked to the Board about his conversations with Dick Quinn who represents West Metro in negotiating our share of the Station 15 sub-lease. The Board upon a motion, second and majority vote instructed Mr. Moore to move forward with our portion of the monthly utility bills, back payments to make the lease current, our portion of the cost for the parking lot improvements and asking West Metro to pay one-half of our costs in having the frontage road paved.

Meadow Ditch Water Offer: The Board considered the letter offer they received from VIDLER regarding the purchase of their Meadow Ditch water rights. The Board upon a motion, second, and unanimous vote instructed Mr. Moore to counteroffer \$21,500 per acre feet for the water.

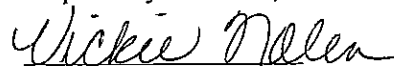
Dave Thomas: At this point in the meeting Dave Thomas left the meeting.

Resolution No. 12-03-03: This Resolution was drafted to formalize the action taken by voters at the November 2011 election. By explaining and memorializing the vote question it is the Board's intent to be clear and transparent as to what the vote was for and what action was taken by the District. The Resolution upon a motion and second was approved unanimously with Dave Thomas being absent.

Resolution No. 12-03-04: After a motion, second and unanimous vote, Resolution for Cancellation of Election and Declaration Deeming Candidates Elected was approved. This Resolution cancels the May 8, 2012 election and declares David Bane, David R. Heldt and John W. Dillon elected to new terms of office because there were not more candidates than offices to be filled. Mr. Bane and Mr. Heldt will serve 4 year terms while Mr. Dillon will serve a 2 year term.

ADJOURN: Being no further business, a motion was made to adjourn the meeting at 9:25 a.m. Upon a second, the motion passed.

Respectfully Submitted,


Secretary for the Meeting