

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD June 20, 2012

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, June 20, 2012 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

**Attendance:** Directors: Dave Bane  
Tim Moore  
John Dillon  
Dave Thomas  
Dave Heldt  
Consultants: Ted Snailum, TWS Financial, Inc.  
Alan Pogue, Esq. Icenogle, Seaver, Pogue, by phone  
Bill Goetz, TST Infrastructure, LLC  
RWSD Employees: Larry Moore  
Cindy Taylor  
Mike Marcum  
Vickie Nolen  
Guests: Herb Livingston, Resident

**Call to Order:** The meeting was called to order by Dave Bane, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

**PUBLIC COMMENT:**  
There was no public comment.

**CONSENT AGENDA:** Upon a motion by Director Thomas and second by Director Heldt, the Board approved the Consent Agenda, minus the Minutes, which consisted of:

1. Ratify Payroll for May 31, 2012 and June 15, 2012
3. Approve Payment of Claims- checks #53561-53580
4. Ratify Payments since May 16, 2012 – checks #53524-53560

**MINUTES:** Alan Pogue presented to the Board changes to the draft Minutes regarding the line of credit with Wells Fargo Bank. Upon a motion from Director Heldt and a second by Director Thomas the minutes with the changes from Mr. Pogue were approved.

### GENERAL MANAGER'S REPORT:

**Aurora:** Mr. Moore informed the Board that staff has prepared a letter to both Roxborough Village Metro District and Arrowhead Golf Course providing them a schedule and process as to when the District will need their payments to complete the Aurora contract and purchase permanent water. Mr. Moore also informed the Board that he has talked to Victor Rodarts the general manager at Arrowhead and the new management company of Arrowhead is Fore Golf based out of Virginia with offices in Dallas. Mr. Rodarts also informed Mr. Moore that the owners of Fore Golf have toured Arrowhead and are aware of the water situation and understand the situation.

**Chatfield Reallocation:** Mr. Moore was finally able to report to the Board that the draft FR/EIS has been released by the Corps of Engineers for public comment. Three public meetings have been scheduled and the comment period is open for 60 days which is scheduled to close on August 7, 2012. The water provider group is aggressively implementing its public outreach program in an effort to gain as much positive support as possible. The group is requesting the Board consider a resolution supporting the project and also personal/individual letters of support. The Board considered this request and requested that they attend the public meetings before moving forward with any public support of the project. The request will be considered again at the July board meeting.

**Meadow Ditch Water:** Mr. Moore informed the Board that he has been in touch with West Water Research and they feel that we have already presented the water rights to all the potential buyers and they don't feel that they could provide any additional help by listing the rights.

**Sterling Ranch/Dominion:** Mr. Moore informed the Board we are still waiting for Sterling Ranch/Dominion to start making some decisions so we will know how to proceed. Mr. Moore did report that he has been having conversations with the staff at Dominion letting them know that we will need decisions in the near future.

**Emergency Interconnect with Denver Water:** Mr. Moore and Mr. Goetz have met with Denver Water representatives to renew discussions regarding an emergency interconnect with Denver Water. Denver Water sees this as a reasonable and practical request and instructed us to move forward with our plans. Mr. Goetz will have cost estimates for the Board at the next board meeting.

**LEGAL ISSUES:** Alan Pogue gave the status report to the Board

**OPERATIONS:** Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

**ENGINEERING:** Mr. Goetz presented the engineering status report. Mr. Goetz did inform the Board that his office will complete the initial draft of the Master Plan within the next few weeks. The Board agreed that they would like to schedule a work session to review the updated Master Plan. This work session was scheduled for August 1<sup>st</sup> at 8:00 a.m. here at the office.

**FINANCIAL:** Mr. Snailum presented the May 2012 Financial Statement to the Board. Upon a motion by Director Thomas, second by Director Dillon and unanimous vote the Board accepted the May Financial Statement.

#### **ADMINISTRATIVE:**

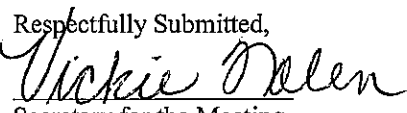
**Monthly Customer Summary:** Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$54,730.11.

**2011 Audit:** The Board was presented a draft of the 2011 Audit. Jason Adams and James Raye of Poysti and Adams will attend the July 18<sup>th</sup> board meeting to discuss the audit and present the audit for final approval.

**WTP:** Mr. Goetz offered to the Board a presentation regarding building a temporary versus permanent Water Treatment Plant. In an effort to obtain better direction from the board on how to proceed with the District's WTP Replacement Project, staff thought it was important to review the current circumstances versus the circumstances that were used in the 2000 WTP design. In 2000 it was anticipated that to solve the permanent water issue it could cost anywhere from \$30 to \$60 million and it was anticipated that Denver Water would ultimately be the water treatment source for the District. Now, twelve years later the District has solved the permanent water issue at a cost much lower than anticipated and has had time to accumulate the funds. This prevents the District from incurring more new debt. Denver Water agreed to treat the District's water but set the price so high that it is not feasible for the District to utilize Denver Water treatment. Therefore, a new replacement WTP will need to be built. Staff also presented to the Board cost comparisons of the less substantial 20 year WTP versus a more permanent 50 year WTP. The cost difference between the two was about 20 to 25% more for the 50 year plant. After much discussion the Board unanimously directed staff to pursue the 50 year plant.

**ADJOURN:** Being no further business, a motion was made by Tim Moore to adjourn the meeting at 10:35 a.m.  
Upon a second, the motion passed.

Respectfully Submitted,

  
Secretary for the Meeting