

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD FEBRUARY 15, 2012

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, February 15, 2012 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

**Attendance:**

Phil Scott, Director	John Dillon, Director
Dave Thomas, Director	Tim Moore, Director
Dave Bane, Director	Ted Snailum, TWS Financial, Inc.
Larry Moore, RWSD	Alan Pogue, Esq.
Vickie Nolen, RWSD	Bill Goetz, RWSD
Cindy Taylor, RWSD	Mike Marcum, RWSD
Joanne Cleveland, RWSD	Herb Livingston, Resident
Don Yowell, RPF	

**Call to Order:** The meeting was called to order by Phil Scott, President of the Board. It was also established that a quorum was in attendance and there are no conflicts of interest disclosed.

**PUBLIC COMMENT:**  
There was no public comment.

**CONSENT AGENDA:** Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the January 18, 2012 Regular Meeting
2. Ratify Payroll for January 31, 2012 and February 15, 2012
3. Approve Payment of Claims- checks #53365-53373
4. Ratify Payments since January 18, 2012 – checks #53319-53364

#### REGULAR AGENDA:

##### GENERAL MANAGER'S REPORT:

**Aurora:** Mr. Moore informed the Board that there is nothing new to report.

**Chatfield Reallocation:** Mr. Moore informed the Board that there is nothing new to report other than the ESI is not expected to be released for public review until May/June.

**Meadow Ditch Water:** Mr. Moore informed the Board that we received a letter from Castle Pine Metropolitan District on January 23, 2012 terminating the contract. Mr. Moore advised the Board that he had contacted the District's attorney and had been informed that the engineer for Castle Pines felt that it would cost too much to repair the dam and also to get the water into Chatfield Reservoir down Plum Creek. Mr. Moore also informed the Board that another party has shown interest in the purchase of the Meadow Ditch Water and he has sent information to him.

**Sterling Ranch/Dominion:** Mr. Moore informed the Board he continues to meet with the Sterling Ranch/Dominion people regarding various options to develop a plan that would benefit both RWSD and possibly Sterling Ranch/Dominion on the building of a new water treatment plant.

**Fairbanks/Morse:** Larry Moore and Bill Goetz updated the Board with regard to the pump that has been delivered to the Fairbanks factory in Kansas City. The Fairbanks people have inspected the pump and have found accelerated wear on the pump and are working to redesign and modify the impeller. They will reassemble and test the pump. The whole process is scheduled for a four week turnaround.

**LEGAL ISSUES:** Alan Pogue gave the status report to the Board and also informed the Board that there is a House Bill being considered in the State House of Representatives that would have changes to Special Districts including who is allowed to vote in elections. Mr. Pogue will keep the Board updated on the status of this bill. Mr. Pogue also reminded the Board that there will be an election May 8, 2012 to elect three Board Members. Phil Scott is term limited and Dave Bane and John Dillon indicated they would run for a new term. If there are only three people running for the three seats then the election will be cancelled.

**OPERATIONS:** Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

**ENGINEERING:** Mr. Goetz presented the engineering status report.

**FINANCIAL:** Mr. Snailum presented the January 2012 Financial Statement to the Board. Upon a motion, second and unanimous vote the Board accepted the January Financial Statement.

**ADMINISTRATIVE:**

**Monthly Customer Summary:** Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$53,130.11.

**BOARD ACTION ITEMS/UPDATES:**

**2012 Sewer Rate Charges:** Mr. Moore and Mr. Goetz reviewed with the Board the increase for sewer service we have received from the City of Littleton for 2012. The City of Littleton raised our sewer rates by 2% which is approximately \$.35 per customer per month. The Board upon a motion, second and unanimous vote agreed not to pass this 2% increase onto the customers and would not change the \$.50 increase to the capital replacement surcharge which was approved at the February 9, 2012 special meeting.

**ADJOURN:** Being no further business, a motion was made to adjourn the meeting at 9:18 a.m. Upon a second, the motion passed.

Respectfully Submitted,

  
Secretary for the Meeting