

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUB-DISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD September 16, 2015

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District and the Board of Directors of the Plum Valley Heights Sub-district of Roxborough Water and Sanitation District was held on Wednesday, September 16, 2015 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District and three locations within the boundaries of the sub-district, as required by State law.

Attendance: **Directors:** Dave Bane
 Dave Thomas
 John Dillon

Consultants: Michael Gerstner, TST Infrastructure, LLC
 Alan Pogue, Esq. Icenogle, Seaver, Pogue
 Ted Snailum, TSW Financial, Inc.

RWSD Employees: Larry Moore
 Mike Marcum
 Vickie Nolen
 Cindy Taylor
 Joanne Cleveland

Public: Ann Sheflin, PVH resident
 John Redmon, PVH resident

Call to Order: The meeting was called to order by Dave Bane, President of the Board. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

Absent: There was a motion by Dave Thomas and a second by John Dillon and unanimous vote to approve the excused absences of Tim Moore and Dave Heldt.

PUBLIC COMMENT:
 There was no public comment.

CONSENT AGENDA: Upon a motion by Director Thomas and second by Director Dillon, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the August 19, 2015 Regular Meeting
2. Ratify Payroll for August 31, 2015 and September 15, 2015
3. Ratify Payment of Claims since August 19, 2015- check #55969-56013
4. Approve Payment of Claims- checks #56014-56038
5. Pay App #2, RWSD 8.0 MGD WTP- Garney Construction in the amount of \$1,097,155.24
6. Pay App #2, Lift Station Storage Building to Norkoli Construction in the amount of \$21,330.00

GENERAL MANAGER'S REPORT:

Sterling Ranch/DWSD (D/SR): Mr. Moore informed the Board that D/SR has lost one of their builders and are working on replacing them. Mr. Moore requested that the Board concur with the assignment of the District's interest in the Chatfield Reallocation Storage Pool to D/SR. The CWCB is preparing a letter to have the District relinquish its interest to the CWCB therefore, with the District losing its interest, it would be better to assign them to D/SR.

DC/NWDC Water Project: Mr. Moore informed the Board that the Centennial Water and Sanitation District's Board of Directors has approved the IGA. Alan Pogue is reviewing the final changes to the IGA and we will then acquire the appropriate signatures.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

ENGINEERING: Michael Gerstner gave the status report to the Board and discussed the rainfall/water treatment report.

FINANCIAL: Mr. Snailum presented the July 31, 2015 RWSD Financial Statements to the Board. .

ADMINISTRATIVE:

Monthly Customer Summary: Ms. Taylor reviewed the Monthly Customer Summary with the Board. Since we started the rebate program, January 1, 2008, we have rebated \$67,305.11.

Director Thomas made a motion to adjourn as the Board of Directors of the Roxborough Water and Sanitation District and convene as the Board of Directors of the Plum Valley Heights Subdivision. Upon a second by Director Dillon the motion was unanimously approved.

PLUM VALLEY HEIGHTS SUBDISTRICT:

ACTION ITEMS:

Financial Statements: Upon a motion by Director Thomas, second by Director Dillon and unanimous vote the Board accepted the July 2015 Financial Statement for Plum Valley Heights Subdistrict.

Public Hearing for NWDC Water Project: Upon a motion by Director Thomas, second by Director Dillon and unanimous vote the Board set a Public Hearing for the NWDC Water Project delivery system for November 18, 2015 at the regular meeting of the Board of Directors.

Public Hearing for the 2016 Budget: Upon a motion by Director Thomas, second by Director Dillon and a unanimous vote the Board set a Public Hearing for the 2016 Budget for November 18, 2015 at the regular meeting of the Board of Directors.

Director Thomas made a motion to adjourn as the Board of Directors of the Plum Valley Heights Subdistrict and reconvene as the Board of Directors of the Roxborough Water and Sanitation District with a second by Director Dillon the motion passed unanimously.

ROXBOROUGH WATER AND SANITATION DISTRICT:

ACTION ITEMS:

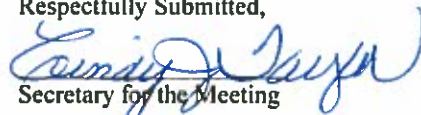
Financial Statements: Upon a motion by Director Thomas second by Director Dillon and unanimous vote the Board accepted the July 2015 Financial Statements for Roxborough Water and Sanitation District

Public Hearing for the 2016 Budget: Upon a motion by Director Thomas, second by Director Dillon and a unanimous vote the Board set a Public Hearing for the 2016 Budget for November 18, 2015 at the regular meeting of the Board of Directors.

Assignment to Dominion Water and Sanitation District: Upon a motion by Director Thomas, a second by Director Dillon and a unanimous vote, the Board approved the assignment of any and all of the RWSD interest in the Chatfield Reallocation project to Dominion Water and Sanitation District. All costs of the assignment will be the responsibility of Dominion W & S District.

ADJOURN: Being no further business, a motion was made by Director Thomas and seconded by Director Dillon to adjourn the meeting at 10:25 a.m. The motion passed.

Respectfully Submitted,


Secretary for the Meeting