

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ROXBOROUGH WATER AND SANITATION DISTRICT HELD JULY 21, 2010

A regular meeting of the Board of Directors of the Roxborough Water and Sanitation District was held on Wednesday, July 21, 2010 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. Notice of the meeting was duly posted in at least three locations within the boundaries of the District, as required by State law.

Attendance: Phil Scott, Director
Dave Thomas, Director
Larry Moore, RWSD
Joanne Cleveland, RWSD
Vickie Nolen, RWSD
Mike Marcum, RWSD
Steve Howell, RWSD
Jason Adams, Poysti and Adams

John Dillon, Director
Tim Moore, Director (by phone)
Ted Snailum, TWS Financial
Alan Pogue, Esq.
Bill Goetz, TST Infrastructure
Cindy Taylor, RWSD
James Rae, Poysti and Adams

Absent: Dave Bane was absent and this was an excused absence.

Consent Agenda: Upon a motion and second, the Board approved the Consent Agenda, which consisted of:

1. Approve Minutes of the June 15, 2010 Special Meeting and the June 16, 2010 Regular Meeting
2. Ratify Payroll for June 30, 2010 and July 15, 2010
3. Approve Payment of Claims- checks #52098-52117
4. Ratify Payments since June 16, 2010 – checks #52029-52097
5. Approve June 2010 Financial Statements

AUDIT: Jason Adams and James Rae of Poysti and Adams presented the 2009 Audit to the Board for their review. They gave a general overview of the Audit resulting in a finding of a clean audit with no exceptions. Upon a motion, second and unanimous vote the Board accepted the 2009 Audit. The Board directed staff to distribute and file the accepted 2009 Audit with the appropriate institutions after they have completed their review.

WATER:

Aurora: Larry Moore informed the Board that he has received a draft of the Aurora IGA. Mr. Moore is in the process of reviewing the IGA and is collecting all comments from Board Members and consultants and will provide a red lined version to Aurora within a few weeks. We will try to schedule another meeting with Aurora the week of August 9th.

Mr. Moore also informed the Board that he received a call from Mayor Tauer requesting a meeting that included Mayor Tauer, Larry Moore, Lisa Darling, Joe Stibrich, Harold Smithels and his attorney, and Bill Goetz. The discussion involved the potential opportunity for RWSD to provide short term water to Dominion via our Aurora agreement and other options to partner with Dominion which Aurora was supportive of. The group agreed to work together to see if there were additional opportunities that would benefit RWSD, Dominion and the WISE Partnership.

SMWSA: Mr. Moore informed the Board that SMWSA has circulated a draft of the negotiated agreement

with Denver and Aurora for review and comment.

Chatfield Reallocation: Mr. Moore reported to the Board that the FR/EIS (Feasibility Report/Environmental Impact Statement) is now scheduled to be due out for public comment the end of August. The water provider group is negotiating with the State to allow the water provider group to oversee the mitigation, both environmental and recreational. The group is also still waiting to see the socio-economic impact to determine its true impact to the overall cost. Meetings are also scheduled with the EPA and the DNR (Department of Natural Resources) to hopefully resolve the issues EPA has with the Corp of Engineers.

Douglas County Regional Conservation Plan: Mr. Moore informed the Board that we have completed the first request for information from the County and have now received a second request which will be completed as soon as possible. This project is expected to be completed the first half of 2011.

LEGAL ISSUES: Alan Pogue gave the status report to the Board.

Ballot Initiatives: Mr. Pogue reviewed with the Board the content of Amendment 60, Amendment 61, and Proposition 101, all initiatives placed on the November ballot, and discussed the potential ramifications of passage of any or all of the initiatives on the District. Mr. Pogue also presented a Resolution Opposing these Amendments that the Board will review and discuss adopting at the August Board Meeting.

OPERATIONS: Mike Marcum gave the Board an overview of work done in the District, at the Plants, and in the Field.

CoWARN: Steve Howell presented to the Board Colorado's Water/Wastewater Agency Response Network (CoWARN) Mutual Aid and Assistance Agreement. This Agreement would provide mutual aid to Roxborough Water and Sanitation District from other water providers in the case of an emergency. The Board upon a motion, second and unanimous vote approved this Agreement and directed Larry Moore to sign the Agreement.

ENGINEERING: Bill Goetz, TST Infrastructure, presented the engineering report.

Lift Station Chemical Building: Mr. Goetz informed the Board that construction of the building structure and finishes are complete and the facility is in service.

Lift Station Chemical Building Pay App #5: The Board upon a motion, second and unanimous vote approved Pay App #5 to Alliance Construction Solutions, LLC for work done on the Lift Station Chemical Building in the amount of \$16,612.45.

Change Order #3: The Board upon a motion, second and unanimous vote approved Change Order #3 to Alliance Construction Solutions, LLC which will add 10 days and \$14,265.73 for the addition of the MHO tower that was added.

Transition Vault Improvements: Mr. Goetz informed the Board that construction is substantially complete and the facility is in service.

Transition Vault Pay App #4: The Board upon a motion, second and unanimous vote approved Pay App #4 to Glacier Construction Company, Inc. for work done at the Transition Vault in the amount of \$196,256.68.

Change Order #3: The Board upon a motion, second and unanimous vote approved Change Order #3 to Glacier Construction Company, Inc. which will add \$7,191.50 and 7 days due to added cost of new Zone 1 biofilter piping, supply and installation of the 16" flexible couplings, installing of cleanouts on Zone 1 through Zone 4 biofilter drain lines, and rebuilding Zone 2 biofilter drain line.

Transition Vault Water Service Line Pay App #3/Final Pay: The Board upon a motion, second and unanimous vote approved Pay App #3 to C & L Water Solutions for work done at the Transition Vault Water Service Line in the amount of \$3,832.08. This Final Notice of Pay has been noticed in the paper. Upon a motion, second and unanimous vote the Board approved this Final Pay Application and directed Larry Moore or Mike Marcum to sign the Certificate of Final Acceptance.

Change Order #3: The Board upon a motion, second and unanimous vote approved Change Order #3 to C & L Water Solutions which will subtract \$75.00 which is half of the reinspection fee required by Denver Water and adds 76 days to allow time for revegetation of the site and complete the punch list items.

Roadway East of West Metro Fire Station: Larry Moore informed the Board that we are preparing the deed for Douglas County and will provide the \$15,000 payment to the County once we receive a copy of the recorded deed.

Village Circle East: Mr. Goetz informed the Board that work on the water and sewer line replacement started the week of July 12th, approximately one week later than anticipated, due to slippage in Douglas County's schedule for the roadway portion of the project. Initial work on the water and sewer systems has revealed some previously unidentified leaks and valve issues on the existing system.

FINANCIAL: Mr. Snailum presented the June 2010 Financial Statements to the Board.

ADMINISTRATIVE:

Monthly Customer Summary: Mrs. Taylor reviewed the Monthly Customer Summary with the Board. Since we have started the rebate program, January 1, 2008, we have rebated \$35,544.00.

2010 SDA Conference: Mr. Moore reminded the Board that the SDA Conference is September 22nd – 24th in Keystone. Mr. Moore encouraged the Board to attend and if they would like to attend they can inform the office staff so we can get hotel reservations as soon as possible.

ADJOURN: Being no further business, a motion was made to adjourn the meeting at 11:08 a.m. Upon a second, the motion passed.

Respectfully Submitted,

Secretary for the Meeting