

## RECORD OF PROCEEDINGS

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### MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE PLUM VALLEY HEIGHTS SUB-DISTRICT OF ROXBOROUGH WATER AND SANITATION DISTRICT HELD July 8, 2016

A Special Meeting of the Board of Directors of the Plum Valley Heights Sub-district of Roxborough Water and Sanitation District was held on Friday, July 8, 2016 at 8:00 a.m. at the Roxborough Water and Sanitation District's offices located at, 6222 N. Roxborough Park Road, Littleton, Colorado 80125. The Special Meeting was called to award the Bid for Construction of the Northwest Douglas County Water Project. Notice of the meeting was duly posted in at least three locations within the boundaries of the District and three locations within the boundaries of the sub-district, as required by State law.

**Attendance:** Directors: Dave Thomas President  
Tim Moore Vice President  
Dave Heldt Assistant Secretary  
Ken Maas Assistant Secretary

Consultants: Bill Goetz, TST Infrastructure, LLC  
Adam Monchak, TST Infrastructure, LLC

RWSD Employees: Larry Moore  
Mike Marcum  
Steve Howell  
Joanne Cleveland

Public: Ann Sheflin – PVH Resident  
Gary Shroeder- Chatfield East Resident  
Keith Leiman- Chatfield East Resident

**Call to Order:** The meeting was called to order at 8:05 a.m. by Dave Thomas, President of the Board. It was also established that a quorum was in attendance and there were no conflicts of interest to disclose.

**Absences:** The Board voted unanimously to excuse the absence of Director Dillon.

**PUBLIC COMMENT:** The Board and Staff gave an update, summarized the bids, explained timing and then moved to award the contract. Keith Leiman thanked the District for all of their hard work toward making renewable water available in their communities.

#### PLUM VALLEY HEIGHTS SUBDISTRICT:

With a motion by Director Moore, second by Director Maas, the Board approved and awarded the Bid to KR Swerdfeger Construction Inc. for construction of the NWDC Water Project. The original Bid was \$4,930,202.00 and with the electrical specifications, which were not included in the original Bid, the revised BID that was approved and awarded is \$4,944,227.00.

**ADJOURN:** Being no further business, a motion was made by Director Moore and seconded by Director Maas to adjourn the meeting at 9:03 a.m. The motion passed.

Respectfully Submitted, 

Secretary for the Meeting