Roxborough Water and Sanitation District
General Manager’s Report
August 19, 2020

Information only
General Update:
- I’ve attached a list of breakout sessions available through the virtual SDA Conference highlighting those I think might be of most interest to Board members. Please let Cindy know if you want to be registered for the virtual event.
- I’ve attached an explanation of the District’s rates and charges. This has also been posted on the District’s website (www.roxwater.org).

Information only
Operations During COVID-19 Pandemic:
- No staff illnesses have been reported.
- As of August 4, 2020, there were 51 accounts 90 days or more past due, compared to 11 in July, with total monthly charges past due of $41,851, up from $15,550 in June.
  - Total amount due includes invoices for Availability of Service Charges that are not technically past due until the end of the quarter.
  - Cindy and I have started the process of reaching out to customers with high balances to develop repayment plans.
Information only

Dominion/Sterling Ranch:

- Overall operations going well.
- Construction of the relocated 12” water line near Rampart and Waterton should be complete by the Board meeting. Sterling Ranch is developing a proposal to address electrical switch boxes in the easement for the water line.
- Preconstruction meeting on the Douglas County/Mile High Flood District Project east of Rampart near Village Circle East held on August 12. All District comments have been addressed.
- We hope to be able to present final terms for temporary and permanent capacity in the District’s Wastewater Conveyance System at the Board meeting.
- The District has 2 water lines in easements provided by Sterling Ranch – the 12” water line to Plum Valley Heights and the 24” transmission line from the water treatment plant to the Zone 1 tank. Sterling Ranch is obligated under both easements to relocate these lines if there are conflicts with their development. Sterling Ranch is developing a proposal to avoid relocation of the water line to Plum Valley Heights for Roxborough consideration and has directed their engineers to design the relocation of the 24” transmission line.

Information only

Ravenna:

- Nothing new to report this month.

Information only

Water Irrigation:

- Nothing new to report this month.

Information only

Public Outreach:

- Posted detailed explanation of rates and charges on the website.
- Completed a blog post on Operations staff as essential workers during the pandemic and added a “Thank an Operator” option on the website.
- Planning a blog post on lead and copper sampling and profiling individual Operations staff.