

**General Manager's Report  
Roxborough Water and Sanitation District  
June 16, 2021**

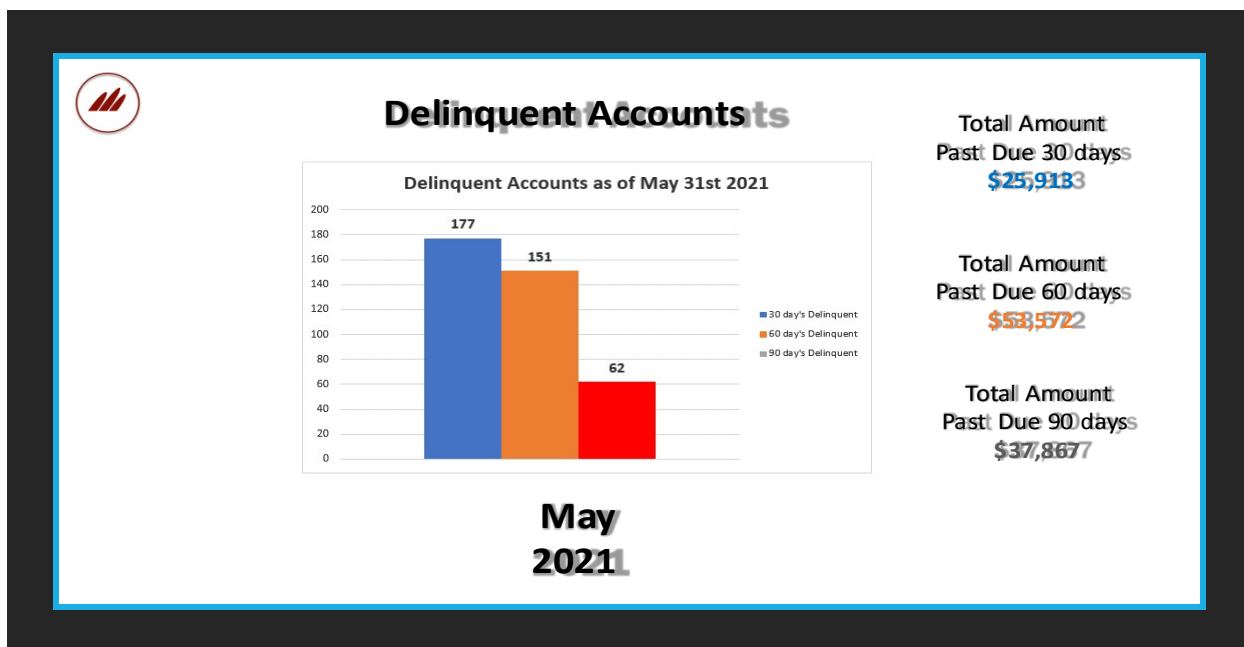
**Information Only**

**Cyber Security:**

- We have successfully migrated the District's e-mail from the on-premise server to Microsoft 365 on the Cloud, greatly improving security.
- Our contract for Microsoft 365 includes enhanced security testing and training from our spam filter, Mimecast.
- Evaluating alternatives for permanent office and operational servers to improve redundancy and security.
- All staff were required to complete cyber security training in 2021.

**Past Due Accounts:**

- 62 accounts with a total past due balance of \$37,867 compared to 47 accounts with a total past due balance of \$44,700 in April.
- May bills included a notice that beginning in June the District would begin assessing late fees and posting past-due accounts for shut off.



**Dominion Water and Sanitation District/Sterling Ranch:**

- Day-to-day operations going well.
- Redesign work on the high zone pump addition to the water treatment plant is complete.
- Completed installation of a structural liner in O-line pipe was completed May 28 without incident. Dominion has been invoiced for the manhole liners and notified of the cost of the pipeline liner including a 5% interest rate for 8 months until payment expected in early 2022.
- Sterling Ranch will once again be hosting the Tough Mudder race this summer.

**Projects:**

- Work has commenced on the new sewer line in Rock Wren. Contractor has encountered some challenges with trench stability that has affected schedule. Project is still expected to be completed in July.
- Contract finalized for conversion of old backwash pond to emergency containment basin.
- Roxborough Village Metro District has agreed to allow the District to use a portion of its open space on the east side of Rampart Road for construction staging for the Rampart Transmission Main project planned for 2022 construction.
- Nothing new from Denver Water on approval for the site for the relocated pump station.
- Risk and Resilience Assessment required by the American Water Infrastructure Act is nearly complete. Certification is due to U.S. EPA by June 30, 2021. The District is also required to update our Emergency Response Plan by December 31, 2021.

**New Development:**

- Nothing new to report.

**Public Outreach:**

- Letter of Support for Louviers Water and Sanitation District for Hickenlooper Office of Congressionally Directed Spending application
- Developing outreach materials related to meters.